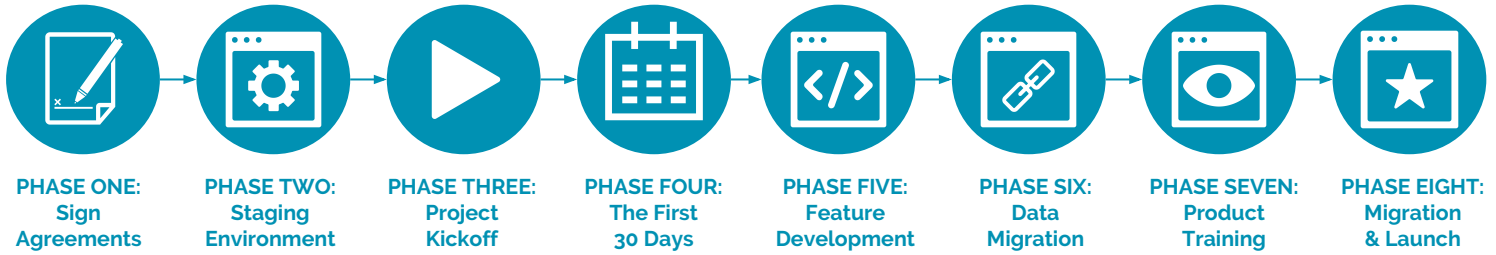


# Clarus

## Implementation Overview

# Implementation Overview Goal

Clarus makes credentialing easy! Candidates, staff users, organization administrators, employers, institution users, and more enjoy an off-the-shelf experience when implementing Clarus. Setup and configuration times are based on business rules and feature development requirements. Clarus is implemented with each client in an eight-step process which attempts to maximize existing core functionality and minimize time to deployment.



Phase	Description	Timeline
<b>1. SIGN AGREEMENTS</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Master Service Agreement</li> <li><input checked="" type="checkbox"/> Statement of Work #1</li> </ul>	<b>2 + Weeks</b>
<b>2. STAGING ENVIRONMENT SETUP</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Create, provision and setup new cloud-based virtual server environment for staging environment</li> </ul>	<b>1 Week</b>
<b>3. PROJECT KICKOFF</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Clarus Package Specifics                             <ul style="list-style-type: none"> <li>• Clarus Lite: Virtual</li> <li>• Clarus Standard: 1 Day with 2 Clarus team members</li> <li>• Clarus Platform: 2 Days with 2 Clarus team members</li> </ul> </li> <li><input checked="" type="checkbox"/> Identify workflow and business rules</li> <li><input checked="" type="checkbox"/> Perform gap analysis to discover which business rules may be immediately implemented in Clarus</li> <li><input checked="" type="checkbox"/> Data schemas/designs for conceptualization and migration mapping</li> <li><input checked="" type="checkbox"/> How to use Clarus for the first thirty days</li> </ul>	<b>1-2 Days</b>  <b>Onsite or Remote</b>  <i>Varies by Clarus Package</i>
<b>4. THE FIRST 30 DAYS</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Use Clarus for the first thirty days in staging environment</li> <li><input checked="" type="checkbox"/> Iterative client feedback with Product Owner</li> <li><input checked="" type="checkbox"/> Iterative configuration updates based on client feedback</li> </ul>	<b>30 Days</b>
<b>5. FEATURE DEVELOPMENT</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> <i>Optional:</i> Discovering, gathering, and reviewing requirements and business needs, internal documentation, workflow, API info, and integration needs.</li> <li><input checked="" type="checkbox"/> Sign Statement of Work #2</li> </ul>	<b>Varies by Business Need</b>
<b>6. DATA MIGRATION</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> 3-5 iterations of data migration</li> </ul>	<b>Varies</b>
<b>7. PRODUCT SUPPORT &amp; TRAINING</b>	<p>Implemented concurrently with phases 4-6:</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Reviewing Standard Operating Procedures for Clarus SDLC, Agile methods, GPS, Trail Guides, TinCan, feature requests, and other self-serve training.</li> <li><input checked="" type="checkbox"/> Communications planning with all users</li> </ul>	<b>1-2 Weeks</b> <i>Varies by Clarus Package</i>
<b>8. FINAL MIGRATION &amp; LAUNCH</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Final iteration of data migration, implemented concurrently with phase 7.</li> <li><input checked="" type="checkbox"/> Launch Clarus in live environment with Clarus team training and support</li> </ul>	<b>Varies by Client Request</b>